



Proposed Timetable for Level 3: EDC Workshops

Fall 2023-2024

FINAL TRAINING PLAN

Date	Time	Topic	Instructor	Target Group
Sunday 24/12/2023	9.30 am – 1.30 pm	Stress Management Tools for Creative Achievements أدوات إدارة الضغوط لتحقيق الإنجازات الإبداعية	Assoc. Prof. Wessam El Refaei	Staff members & Teaching assistants
Tuesday 26/12/2023	9.00 am – 1.00 pm	Academic Integrity النزاهة الأكاديمية	Prof. Dr. Tarek Taha	Staff members & Teaching assistants
Tuesday 26/12/2023	9.30 am – 2.30 pm	Microsoft Excel – Advanced Level مايكروسوفت اكسل – المستوى المتقدم	Trainers of computer center	Staff members & Teaching assistants (15 participants only)
Wednesday 27/12/2023	9.00 am – 1.00 pm	Successful Publication Strategies استراتيجيات النشر الناجحة	Assoc. Prof. Amany Salama	Staff members & Teaching assistants
Thursday 28/12/2023	9.00 am – 1.00 pm	Time Management إدارة الوقت	Dr. Maha Abou Bakr	Staff members & Teaching assistants

Dr. Lobna M. AbdelMoneim
Deputy Director of Education Development Center

Prof. Dr. Nourhan Fanaky
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